

SOMERDALE PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION

301 Grace Street  
Somerdale, NJ 08083

**Regular Meeting of the Board of Education**

**November 12, 2020  
6:30 p.m.**

**AGENDA**

**BOE Mission Statement**

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Student Learning Standards and become responsible citizens in this rapidly changing world.

**I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE**

**II. SUNSHINE LAW/ROLL CALL**

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised in The Courier Post, as well as posting notices in Borough Hall, at Somerdale Park School, and on the District website in accordance with all NJ laws. Please be advised that this meeting is being recorded.

James Anderson	Colm Fidgeon	Melissa Moore
Kim Barkoff	Monique Howard	Kevin Smith
Jason Bishop	Susan Lowden	James Walsh

Also Present:

Mark Pease, Superintendent/Principal  
Melissa Engelhardt, Business Administrator/Board Secretary  
Chris Long, Solicitor

**III. PUBLIC COMMENTS on any action items.**

**NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience whom wish to comment **on any action items on this Agenda.**

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

**IV. APPROVAL OF MINUTES**

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education approve the regular and executive session minutes of the October 8, 2020 BOE Meeting and October 26, 2020 workshop.

ALL IN FAVOR: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**V. REPORTS**

- A. Superintendent’s Report
- B. Business Administrator’s Report

**VI. NEW BUSINESS**

**BUSINESS AFFAIRS**, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chairperson, Jason Bishop, Administrative Liaisons: Mark Pease, Melissa Engelhardt

**A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities**

Report by Finance Committee Chair

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-12:

1. Financial Reports:

To approve the Board Secretary and Treasurer’s Reports for September 2020 (attachment #1).

The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Treasurer’s Report and Secretary’s report are in agreement for the month of September 2020.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):

- a. October 15, 2020 Payroll Check journal totaling: \$222,814.60
- b. October 30, 2020 Payroll Check journal totaling: \$219,940.62
- c. Vendor Bill List #1 and Corresponding Check Journal totaling: \$173,091.26
- d. Vendor Bill List #2 and Corresponding Check Journal totaling: \$12.00
- e. Vendor Bill List #3 and Corresponding Check Journal totaling: \$9.80
- f. Vendor Bill List #4 and Corresponding Check Journal totaling: \$17,200.71
- g. Vendor Bill List #5 and Corresponding Check Journal totaling: \$293,432.79

3. To approve the Transfers/Adjustments for the month of September 2020 (attachment #3).

4. To post approve Greg Cesare to attend the Safety Techniques and Personal Emergency Interventions webinar on Tuesday November 10, 2020 in the amount of \$325.00. This is paid for with grant money.
5. To approve Dell Technologies TechDirect Self-Dispatch Program Agreement whereas Mr. Tom Leone is authorized by Dell to fix Dell tablet devices whereas Dell pays Somerdale School District \$45/tablet repaired.
6. To approve the contract with Brookfield Schools for Student # 6216112395 for bedside home instruction at a rate of \$40.00 per hour
7. To approve disposal of obsolete Dell Venue 11, Microsoft Surface RT, and Samsung 700T tablets to Sycamore International, Inc. who will pay \$30, \$10, \$25 respectively for each working tablet and dispose of broken ones free of charge. To also approve disposal of obsolete Dell Latitude 3330 laptop to Sycamore International, Inc. who will pay \$30 per working laptop and dispose of broken ones free of charge.
8. To approve disposal of the following obsolete charging carts: 2 Dell, 14 Anthro, and 10 Ergotron whereas the district will offer for sale to other districts at \$100 each thereafter, any not sold will be scrapped.
9. To approve disposal of the following obsolete computers and monitors: Dell Optiplex 780, Dell Optiplex 755, Dell Optiplex GX520
10. To approve the business administrator to disburse roof project payment application #6 before the next board meeting whereas the payment will be ratified at the December Board of Education meeting.
11. To approve a five year contract with BluePoint for Command & Control and Monitoring at a cost of \$1,920.00 annually whereas the fee for the 2020-2021 school year was included in the system installation cost to Coastal Communications, Inc.
12. To approve the contract with Game 7even LLC for 8 virtual sessions for middle school males for character building activities from September 25 to November 20, 2020 in the amount of \$4,100.00.

ROLL CALL VOTE:        YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Facilities – Reviews the needs and uses of district buildings and grounds**

Report by Facilities Committee Chair

**INSTRUCTIONAL**, Kevin Smith, Chairperson, James Anderson, Alternate Chairperson, Melissa Moore, Administrative Liaisons: Mark Pease, Robert Ford

**A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.**

Report by Curriculum Committee Chair

**B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions**

Report by Personnel Committee Chair

On a motion made by    and seconded by    the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-4:

1. To approve Hannah Robinson, West Chester University Student, to complete her internship with Alyssa Orbaczewski, Speech Therapist from General Healthcare Resources, during the period of January 2021 through March 2020.

2. To approve Regina Valinski for maternity leave during the 2020-2021 school year;  
Whereas FMLA will begin on December 21, 2020 and end mid-day on March 26, 2021;  
Whereas this leave is not eligible for NJFLA as it has not been 24 months since last leave;  
Whereas accumulated paid leave is to run concurrently with FMLA/NJFLA;  
Whereas paid leave starts December 21, 2020 and ends mid-day on January 20, 2021;  
Whereas the board approves additional extended leave not covered by FMLA/NJFLA from mid-day March 26, 2021 to April 30, 2021;  
Be It Resolved the Somerdale BOE approves maternity leave starting December 21, 2020 and ending April 30, 2021.
3. To recognize the tenure status of Greg Cesare as the Child Student Team Supervisor as of August 10, 2020.
4. To approve Greg Cesare to conduct the Safe and Positive Approaches Training for Preventing and Responding to Crisis as the district curriculum for crisis prevention and intervention (restraint).

ROLL CALL VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**POLICY/COMMUNITY AFFAIRS**, Kimberly Barkoff, Chairperson, Kevin Smith, Alternate Chairperson Melissa Moore, Administrative Liaison: Robert Ford

**A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.**

Report by Policy Committee Chair

On a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ the following was approved:

Recommend that the Board of Education on the recommendation of the Superintendent approve the following items 1:

1. To approve the revision of the Use of Facilities Contract to coincide with the Use of School Facilities Policy 7510. (attachment #1)

ROLL CALL VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.**

Report by Community Affairs Committee Chair

**BOND AD HOC COMMITTEE**, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chair, Administrative Liaison: Mark Pease, Melissa Engelhardt

The Bond Committee’s function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Committee Chair

On a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ the following was approved:

**VII. REPORTS:**

On a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ the following was approved:

The following item #1 will be recommended for approval:

1. Acknowledge and accept the Harassment, Intimidation, and Bullying Report for incidents dated:
  - a. October 14, 2020 (attachment #1)

ALL IN FAVOR: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**VIII. OTHER REPORTS:**

a.) Student Attendance

**Enrollment October 2020**

Preschool	18
Kindergarten	52
1st Grade	42
2nd Grade	46
3rd Grade	31
4th Grade	42
5th Grade	50
6th Grade	61
7th Grade	59
8th Grade	55
Out of District	3
Charter Students	0
Home Instruction	0
Homeless -Tuition	0
<b>Total October 2020</b>	<b>459</b>

b.) Security/Fire Drill Reports

**FIRE DRILL**

**DATE: 10/28/2020**

Alarm Sounded: 12:28 pm  
 Building Cleared: 12:30 pm  
 Returned to Building: 12:32 pm  
 Alarm Station Used: Kitchen (Door #21)  
 All Staff in attendance participated in drill  
 Number evacuated: Students present –0  
 Staff Present: 20  
 Special conditions simulated: none at this time  
 Problems encountered: None  
 Weather: 61 degrees

c.) Health Reports – September and October 2020

**IX. PUBLIC COMMENTS (on any item)**

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process. A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary. Any individual naming an employee in a complaint before the Board of Education, without the employee’s permission, could be cited for violating that employee’s civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Wait to be recognized before you make your comment
4. Limit your comments to (3) minutes per person.

**X. EXECUTIVE SESSION (if necessary)**

On a motion made by and seconded by the board entered into Executive Session at pm:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Somerdale Park School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Somerdale Park Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each

exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Somerdale Park Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

**WHEREAS**, the length of the Executive Session is undetermined; however, the Somerdale Park Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at        pm and the Somerdale Park Public School District, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Somerdale Park Public School District, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Somerdale Park Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Somerdale Park Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Somerdale Park Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**XI. RETURN TO PUBLIC SESSION**

On a motion made by     and seconded by     the board returned to public session at    pm

**XII. ADJOURNMENT**

On a motion made by     and seconded by     the meeting was adjourned at    pm