Regular Meeting of the Board of Education

May 7, 2020
6:30 p.m.

AGENDA

BOE Mission Statement

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Student Learning Standards and become responsible citizens in this rapidly changing world.

I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE

II. SUNSHINE LAW/ROLL CALL

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying The Courier Post and The Philadelphia Inquirer, as well as posting notices in Borough Hall and the Somerdale Park School.

James Anderson  Colm Fidgeon  Melissa Moore
Kim Barkoff  Monique Howard  Kevin Smith
Jason Bishop  Susan Lowden  James Walsh

Also Present:
Mark Pease, Superintendent/Principal
Melissa Engelhardt, Business Administrator/Board Secretary
Chris Long, Solicitor

III. Public Hearing of the 2020-2021 Budget given by Melissa Engelhardt, SBA/Board Secretary.

IV. PUBLIC COMMENTS on any action items.

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience whom wish to comment on any action items on this Agenda.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

V. APPROVAL OF MINUTES

On a motion made by    and seconded by    the following was approved:

Recommend that the Board of Education approve the regular and executive session minutes of the April 7 2020 BOE Meeting.

ALL IN FAVOR: YES_____ NO_____ ABSTAIN______ ABSENT_______

VI. REPORTS

A. Superintendent’s Report
B. Business Administrator’s Report

VII. NEW BUSINESS

BUSINESS AFFAIRS, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chairperson, Jason Bishop, Administrative Liaisons: Mark Pease, Melissa Engelhardt

A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities

Report by Finance Committee Chair

On a motion made by    and seconded by    the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-11:

1. Financial Reports:

   To approve the Board Secretary and Treasurer’s Reports for March 2020 (attachment #1).

   The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.


   Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

   Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):

   a. April 15, 2020 Payroll Check Journal totaling: $218,968.89
   c. Joint Purchasing Bill List April totaling: $12,965.96
   d. Vendor Bill List #1 and corresponding Check Journal totaling: $125.93
e. Vendor Bill List #2 and corresponding Check Journal totaling: $82.82
f. Vendor Bill List #3 and corresponding Check Journal totaling: $201,432.45
g. Vendor Bill List #4 and corresponding Check Journal totaling: $9,315.68
h. Vendor Bill List #5 and corresponding Check Journal totaling: $10,969.63

3. To approve the Transfers/Adjustments for the month of March 2020 (attachment #3).

4. To approve the following 2020-2021 Budget Resolution:

SOMERDALE SCHOOL DISTRICT
2020-2021 BUDGET RESOLUTION

WHEREAS, the Somerdale Borough Board of Education has developed its 2020-2021 school budget;

WHEREAS, a budget hearing was held on May 7, 2020;

WHEREAS, NJAC 6:19-2.7(a) requires Somerdale Board of Education to adopt and submit a formal Board resolution;

WHEREAS, general fund budget includes utilization of $749,328 in capital reserve funds for HVAC Controls & Condensers, Playground Facility Upgrades, and additional funding necessary to complete the Roof Project;

WHEREAS, the general fund budget includes utilization of fund balance in the amount of $321,229;

WHEREAS, a maximum of $500 in professional development travel expenses was set for 2019-2020 school year, of which $470 was utilized to date, and amount not to exceed $2,500 may be utilized for professional development travel expenses for the 2020-2021 school year;

WHEREAS, an amount not to exceed $250 may be utilized for public relations expenses;

NOW THEREFORE, BE IT RESOLVED that the Somerdale Board of Education hereby approves the 2020-2021 school budget as presented by the administration which includes the following:

<table>
<thead>
<tr>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total General Fund Budget</td>
<td>$9,479,038</td>
</tr>
<tr>
<td>Total Special Revenue Fund</td>
<td>$407,142</td>
</tr>
<tr>
<td>Total Debt Service Fund</td>
<td>$224,158</td>
</tr>
<tr>
<td>Totals</td>
<td>10,110,338</td>
</tr>
</tbody>
</table>

5. To approve that the Business Administrator be authorized to enter into contracts and pay all bills between board meetings for Park Technology Shared Services for the 2020-2021 fiscal year. The bill lists for those payments and any contracts to be ratified will be submitted at the next Board of Education meeting.

6. To approve that the Business Administrator be authorized to enter into contracts and continue payment of all bills through June 11, 2020, or until the next Board of Education meeting. The bill lists for those payments and any contracts to be ratified will be submitted at the next Board of Education meeting.

7. To approve the attached Camden County Elementary League Membership Resolution for participation in the interschool athletic program sponsored by the Camden County Elementary League for the 2020-2021 school year. (attachment #4)
8. To approve the contract with Phoenix Advisors for the 2020-2021 school year for Disclosure Agent services at an amount of $1,000.00.

9. To approve contract addendum with E-rate Consulting, Inc. extending the terms of the original contract, approved in September 2018, to June 30, 2022.

10. To approve the submission of the 2020 NJSIG Safety Grant Application whereas the District is requesting use of the funds in the amount of $2,000.00 for the purchase of two-way radios which will be procured during the 2020-2021 school year.

11. To award Nutri-Serve Food Management Inc. for the 2020-2021 fiscal year.

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that Nutri-Serve Food Services be appointed as the food service management company for the 2020-2021 school year at a cost of $14,320 plus expenses.

BE IT FURTHER RESOLVED that the Somerdale Board of Education will advertise the awarding of this contract.

ROLL CALL VOTE: YES_____ NO_____ ABSTAIN_____ ABSENT_______

B. Facilities – Reviews the needs and uses of district buildings and grounds

Report by Facilities Committee Chair

INSTRUCTIONAL, Kevin Smith, Chairperson, James Anderson, Alternate Chairperson, Melissa Moore, Administrative Liaisons: Mark Pease, Robert Ford

A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.

Report by Curriculum Committee Chair

On a motion made by   and seconded by   the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-2:

1. To approve the Somerdale Park School Closure Remote Learning Plan for the 2019-2020 school year. (attachment #1)

2. To approve the revised Grade 7 Science Curriculum as realigned with the New Jersey Student Learning Standards.

ROLL CALL VOTE: YES_____ NO_____ ABSTAIN_____ ABSENT_______

B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions

Report by Personnel Committee Chair

On a motion made by   and seconded by   the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1 - 6:
1. To approve Mr. Greg Cesare, CST Supervisor/Social Worker, to carry over 5 vacation days from the 2019-2020 school year to the 2020-2021 school year.

2. To approve Ms. Melissa Engelhardt, Business Administrator/Board of Education Secretary, to carry over 5 vacation days from the 2019-2020 school year to the 2020-2021 school year.

3. To approve Mr. Robert Ford, Vice-Principal, to carry over 3 vacation days from the 2019-2020 school year to the 2020-2021 school year.

4. To approve Mr. Mark Pease, Superintendent/Principal, to carry over 5 vacation days from the 2019-2020 school year to the 2020-2021 school year.

5. To accept the retirement of Deborah Halpin, Special Education Teacher, effective September 1, 2020 after thirty-nine years of service to our school district.

6. To accept and approve Lauren Loser’s request to rescind FMLA/NJFLA maternity leave previously approved at the February 13, 2020 BOE meeting.

ROLL CALL VOTE:  YES_____ NO_____ ABSTAIN_____ ABSENT_____

POLICY/COMMUNITY AFFAIRS, Kimberly Barkoff, Chairperson, Kevin Smith, Alternate Chairperson
Melissa Moore, Administrative Liaison: Robert Ford

A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.

Report by Policy Committee Chair

B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.

Report by Community Affairs Committee Chair

BOND AD HOC COMMITTEE, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chair, Administrative Liaison: Mark Pease, Melissa Engelhardt

The Bond Committee’s function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Committee Chair

VIII. ANNUAL BOARD APPROVALS AND APPOINTMENTS

On a motion made by  and seconded by  the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-23:

1. Approval is made of the official depositories for the funds of the Board of Education:

   1st Colonial Community Bank, 1010 Haddon Ave., Collingswood, NJ

And the following persons to be authorized to sign checks and vouchers of the Board of Education:
Regular Checking Account  3 signatures required  President, Bd. Secretary, Supt. /Principal
Payroll Account         2 signatures required  Bd. Secretary and Superintendent/Principal
Agency Account          2 signatures required  Bd. Secretary and Superintendent/Principal
Student Activity Account 2 signatures required  Bd. Secretary and Superintendent/Principal
Lunch Account            2 signatures required  Bd. Secretary and Superintendent/Principal
FSA Medical Account      2 signatures required  Bd. Secretary and Superintendent/Principal
Unemployment Acct.       2 signatures required  Bd. Secretary and Superintendent/Principal
Capital Reserve Acct.    2 signatures required  Bd. Secretary and Superintendent/Principal
Park Technology Acct.    2 signatures required  Bd. Secretary and Superintendent/Principal
Bond Acct.               2 signatures required  Bd. Secretary and Superintendent/Principal

2. Approval is made for the Camden County Education Services Commission to provide the following services for the 2020-2021 school year:

<table>
<thead>
<tr>
<th>Service</th>
<th>Required Signatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Substitute Nursing Services</td>
<td>2</td>
</tr>
<tr>
<td>Transportation</td>
<td>2</td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>2</td>
</tr>
<tr>
<td>Speech</td>
<td>2</td>
</tr>
<tr>
<td>Homebound Instruction</td>
<td>2</td>
</tr>
</tbody>
</table>

3. Approval is made of the Board Meeting Schedule for the 2020-2021 school year; in conjunction with all rules, regulations, and policies heretofore adopted by the Board for the 2020-2021 school year; and designating the official newspaper.

The Board of Education reserves the right to change the meeting schedule, with required notification, as needed or required. The purpose of the meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent, and Board Secretary/Business Administrator. There will be two public sessions, one to discuss agenda items. The public may speak for 3 minutes.

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
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<tbody>
<tr>
<td>August 13, 2020</td>
<td>February 11, 2021</td>
</tr>
<tr>
<td>September 10, 2020</td>
<td>March 11, 2021</td>
</tr>
<tr>
<td>October 08, 2020</td>
<td>April 15, 2021</td>
</tr>
<tr>
<td>November 12, 2020</td>
<td>May 6, 2021 (Reorganization/Budget Hearing)</td>
</tr>
<tr>
<td>December 10, 2020</td>
<td>June 11, 2021</td>
</tr>
<tr>
<td>January 7, 2021 (Reorganization)</td>
<td></td>
</tr>
</tbody>
</table>

And that the “Open Public Meetings Act” requires that advanced written notice of all meetings of the Board of Education be posted in one public place designated by the Board and mailed, telephone, faxed or hand delivered to two newspapers designated by resolution mailed to all persons requesting a copy of same upon payment of a fee as established by NJSA 47:1A-2.

THEREFORE, BE IT RESOLVED by the Somerdale Board of Education as follows:

a. All advance written notices of Board meetings shall be posted by the Board Secretary on the bulletin board located in the Somerdale Park School.

b. All advance written notices of Board meetings shall be given to the following newspapers:

   1. Courier Post
   2. Philadelphia Inquirer

c. Filing written notice with the Clerk of Somerdale Borough.

d. All advance written notices of Board meetings throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee as established in NJSA 47:1A-2, plus postage. Electronic media shall be exempt from such fee.
e. The schedule of regular official Board meetings for the period from and after this meeting until the meeting in June 2020 shall be in accordance with the listed schedule designating the dates, times and places of such meetings;

f. Motion to establish and approve a photocopy fee of five cents ($.05) per page for standard size and seven cents ($.07) for legal size official Board Minutes and other public documents.

4. Approval is made for yearly travel expenditures for all employees not to exceed $2,500.00 travel expenditures must be approved in advance by a majority of the Board of Education as per policy #6471.

The following travel regulations and limits for the Somerdale School District as required by N.J.A.C. 6A:23A:

A travel event that exceeds $5,000.00, regardless of the number of attendees, or where more than three (3) individuals from the district are to attend, must obtain prior approval from the Executive County Superintendent. Executive County Superintendent prior approval is not required for “regular school district business travel.”

School district travel is regular official business, including attendance at meetings and conferences. Regular school district business travel includes attendance at regularly scheduled in-state county meetings, DOE sponsored or association sponsored events provided free of charge, and regularly scheduled in-state professional development activities with a registration fee that does not exceed $150 per employee or board member, adjusted for inflation. The maximum travel expenses for all staff for the 2020-2021 school year is limited to $2,500.

Mileage reimbursement for regular school business travel that is prior approved by the Superintendent or any travel approved by the Board will be allowed at the rate authorized by the annual state appropriations act, which is $.31/mile.

Lodging for out of state travel can only be provided if the event occurs on two or more consecutive days and where home to event commute exceeds 50 miles. All travel out of the country, regardless of cost or number of attendees, requires prior written approval of the Executive County Superintendent.

A written report or a standardized form for board members and employees must be completed for all Board approved training and seminars, conventions and conferences, and retreats.

All travel must be in compliance with State regulations N.J.A.C. 6A:23A.

5. Approval for the resolution designating internet website for official notification pursuant to New Jersey local unit Pay-to-Play Law.

RESOLUTION DESIGNATING WEBSITE NOTIFICATION PURSUANT TO NEW JERSEY LOCAL UNIT PAY-TO-PLAY LAW

WHEREAS, the Somerdale Borough Board of Education is subject to the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play Law (Law); and

WHEREAS, as part of the fair and open process contained in the Law, the related contract to be awarded under the fair and open process shall be publicly advertised in newspapers or on the internet website maintained by the public entity (N.J.S.A. 19:44A20.7); and

WHEREAS, the Board maintains its internet website at www.somerdale-park.org; and

WHEREAS, the Board desires to designate its website as the official notification source for all contracts to be awarded as part of the fair and open process pursuant to the Law.

NOW, THEREFORE, BE IT RESOLVED by the Somerdale Borough Board of Education as follows:
1. The Board hereby designates its internet website at www.somerdale-park.org as the official notification source for contracts to be awarded as part of the fair and open process contained in N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play law.

2. The Board is not precluded from utilizing its official legal newspapers for notification when it so desires.

3. The Board also has the right to use the C.271 disclosure as an alternate submission. N.J.S.A. 19:44A-20.26 (P.L. 2005, C.271,5.2)

6. Approval of the State Contract Vendors Authorization allowing the Business Administrator to issue purchase orders to approved Vendors as outlined by New Jersey School Purchasing Regulations.

**STATE CONTRACTOR AUTHORIZATION**

WHEREAS, the Somerdale School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the Business Administrator may issue purchase orders to vendors who hold a valid New Jersey State Contract number according to the Department of Treasury, Division of Purchase and Property,

NOW, THEREFORE BE IT RESOLVED the Board of Education authorizes the Business Administrator to issue purchase orders to State Contract vendors as necessary for the school year 2020-2021.

FINALLY, BE IT RESOLVED, that the Business Administrator add the list of vendors to the bill list for official board approval at the next board meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

7. Approval by the Board of Education of Somerdale School District, that prepayment authorization resolution be approved authorizing the Business Office to pay selected invoices prior to board meetings.

**PRE-PAYMENT AUTHORIZATION**

WHEREAS, the Somerdale School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the School Business Administrator and the Superintendent have found that various bills should be paid prior to official school board action to avoid late payments or other fees and to take advantage of vendor’s cash discounts,

NOW, THEREFORE the Board of Education authorizes the Superintendent and the School Business Administrator to prepay the following bills prior to official board approval:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fibertech</td>
<td>Camden County MUA</td>
</tr>
<tr>
<td>Camden County Educational Service Comm.</td>
<td>New Jersey School Insurance Group</td>
</tr>
<tr>
<td>Amerihealth</td>
<td>Home Depot</td>
</tr>
<tr>
<td>Benecard</td>
<td>Postmaster</td>
</tr>
<tr>
<td>National Vision Administrators, LLC (NVA)</td>
<td>PSE&amp;G</td>
</tr>
<tr>
<td>Delta Dental</td>
<td>South Jersey Gas</td>
</tr>
<tr>
<td>Eastern DataComm</td>
<td>State of New Jersey</td>
</tr>
<tr>
<td>NJ American Water</td>
<td>Amazon/Sycnb</td>
</tr>
</tbody>
</table>

FINALLY, BE IT RESOLVED, that the Business Administrator add payments for the list of vendors to the bill list for official board approval at the next meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.
8. Approval of the website www.somerdale-park.org to be the official site for advertising for the Somerdale Park School District.

9. Approval for Cooper Pediatrics to be designated Medical Inspector of this Board of Education for the 2020-2021 school year at a cost of $125.00 an hour.

10. Approval to allow Melissa Engelhardt, Business Administrator/Qualified Purchasing Agent to use competitive contracting as a means for procurement for the 2020-2021 fiscal year.

11. Approval that Melissa Engelhardt, Business Administrator/Board Secretary be, and is hereby appointed as the person to approve contracts between meetings for the 2020-2021 school year where such contracts will be ratified and approved at the following board meeting;

that Melissa Engelhardt, Business Administrator/Board Secretary be designated as the individual to authorize line item changes between board meetings;

that approval is made for the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools and to authorize Melissa Engelhardt, Business Administrator to make account transfers at the level of the advertised budget to cover expenditures. Such transfers will be officially approved by the Board of Education at the next regular board meeting.

12. Approval is made that Melissa Engelhardt School Business Administrator/Board Secretary be appointed as same through June 30, 2021; and that the Business Administrator be appointed Qualified Purchasing Agent for the district with quote requirements over $6,000 and bid requirements over $40,000; and Custodian of Records for the 2020-2021 school year.

13. To approve the following companies as providers of tax shelter/annuities, disability insurance, and flexible spending:

<table>
<thead>
<tr>
<th>Tax Shelters:</th>
<th>Disability</th>
<th>Flex Spending</th>
</tr>
</thead>
<tbody>
<tr>
<td>AXA Equitable</td>
<td>AFLAC</td>
<td>Colonial Life</td>
</tr>
<tr>
<td>Colonial Life</td>
<td>American General</td>
<td>Colonial Life</td>
</tr>
<tr>
<td>Great American</td>
<td>Colonial Life</td>
<td>Prudential</td>
</tr>
<tr>
<td>Lincoln Investment</td>
<td></td>
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</tr>
<tr>
<td>Met Life</td>
<td></td>
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<tr>
<td>Midland</td>
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<tr>
<td>Siracusa</td>
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</tbody>
</table>

14. Approval is made to readopt existing bylaws and policies for the Board’s operation and the operation of the District.

15. Approval was made for New Jersey School Insurance Group to be named insurance of record for the 2020-2021 school year.

16. Approval was made by the Somerdale Board of Education to appoint Brown & Brown Benefit Advisors to provide health benefits for the 2020-2021 school year.

17. To approve the following appointments:

Appointment of Mark Pease for the 2020-2021 school year as:
   a) NCLB Coordinator
   b) IDEA Basic and IDEA Preschool Coordinator
   c) Data Coordinator
   d) Educational Stability Liaison
   e) ESEA Coordinator

Appointment of Robert Ford for the 2020-2021 school year as:
   a) 504 Committee Coordinator
   b) District Anti-Bullying Coordinator
c) School Safety Specialist

Appointment of Greg Cesare for the 2020-2021 school year as:
  a) McKinney Vento Homeless Education Liaison
  b) Director of Special Education
  c) Early Childhood Contact
  d) Affirmative Action Officer

Appointment of Tom Leone for the 2020-2021 school year as:
  a) Director of Technology

Appointment of Amanda Schwartz for the 2020-2021 school year as:
  a) State Testing Coordinator/School Coordinator
  b) Anti-Bullying Specialist

Appointment of Maria Montroni-Currais for the 2020-2021 school year as:
  a) Bilingual/ESL/ELS Point of Contact

Appointment of Melissa Engelhardt for the 2020-2021 school year as:
  a) Public Agency Compliance Officer

Appointment of Mary Dow for the 2020-2021 school year as:
  a) Wellness Coordinator

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that the Building & Grounds Supervisor/Educational Facilities Manager, and/or the individual named in a shared services agreement with Somerdale Borough for the same, be appointed for the 2020-2021 school year:
  a. Asbestos Management Officer
  b. Indoor Air Quality Designee
  c. Integrated Pest Management Coordinator
  d. Employer Responsible Right to Know Officer (ERRO)
  e. Chemical Hygiene Officer
  f. AHERA Coordinator

18. To approve the appointment of Greg Cesare, Mark Pease, Robert Ford, and Melissa Engelhardt, as the Somerdale School District’s Affirmative Action Team;

WHEREAS, the board of education hereby authorizes the affirmative action team to conduct the Needs Assessment and develop a Comprehensive Equity Plan and submit the proposed Comprehensive Equity Plan to the Executive County Superintendent;

BE IT RESOLVED that the Board of Education authorizes the affirmative action team to develop the District’s Comprehensive Equity Plan and approves submission of the same.

19. Approval for The Barclay Group to be named insurance broker of record for the 2020-2021 school year.

20. Approval for the Petty Cash account for the 2020-2021 school year in the amount of $200 for the purpose of supplies required for immediate purchase. The maximum individual item reimbursement is $75.00.

21. Approval for the following Health, Prescription, Dental, and Visions providers:

  a. Delta Dental as the Dental provider for the 2020-2021 school year.
  b. Amerihealth as the Health Provider for the 2020-2021 school year.
  c. Benecard as the Prescription Provider for the 2020-2021 school year.
  d. National Vision Administrators, LLC (NVA) as the Vision Provider for the 2020-2021 school year.
22. Approval of cooperative purchasing memberships with Keystone Purchasing Network (KPN) and The Educational Services Commission of New Jersey (ESCNJ) for the 2020-2021 school year;

WHEREAS, N.J.S.A 40A:11-11 authorizes contracting units to enter into a Cooperative Purchasing Agreements for its administration;

WHEREAS, the Somerdale Board of Education recognizes the importance of prudent fiscal management;

NOW, THEREFORE, BE IT RESOLVED, by the Somerdale Board of Education the Business Administrator may issue purchase orders to vendors who hold purchasing agreements with KPN and ESCNJ.

FINALLY, BE IT RESOLVED, that the Business Administrator add the list of vendors to the bill list for official board approval at the next board meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

23. To approve Shared Services agreement with the Borough of Somerdale for the 2020-2021 school year;

WHEREAS, the Borough and the Board have heretofore worked together in an effort to provide taxpayers with more efficient services;

NOW THEREFORE BE IT RESOLVED, to by the parties hereto as follows:

1) The Borough shall provide for the pickup and disposal of garbage and recyclables from the Park School.

2) The Board will provide the Borough with various staff IT services

3) This agreement will only become effective upon adoption of Resolutions approving by both parties.

4) This agreement may be cancelled by either party upon written notice of cancellation given at least 60 days prior to the date of cancellation.

ROLL CALL VOTE: YES______NO______ABSTAIN______ABSENT_____
On a motion made by [Name] and seconded by [Name], the board entered into Executive Session at [Time]:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Somerdale Park School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Somerdale Park Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Somerdale Park Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

______ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

______ Any matter in which the release of information would impair a right to receive funds from the federal government;

______ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

______ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

______ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

______ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

______ Any investigations of violations or possible violations of the law;

______ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

______ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

______ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Somerdale Park Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at [Time] and the Somerdale Park Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Somerdale Park Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Somerdale Park Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Somerdale Park Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Somerdale Park Public School District, Board of Education, for the
aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**XI. RETURN TO PUBLIC SESSION**

On a motion made by   and seconded by    the board returned to public session at   pm

**XII. ADJOURNMENT**

On a motion made by   and seconded by    the meeting was adjourned at   pm