

Somerdale Park School – Entry/Exit Procedures (Grades 5-8)

To provide a safer school environment, during morning entry to our school and exiting at the end of the school day the following procedural changes are being implemented. Parents, guardians, visitors, etc. Are not to enter the building through any of the doors included in the procedures below. All must be redirected to enter the building through the main office entrance where they will follow main office check-in procedures which includes showing a valid picture identification, stating the reason for the visit, and the issuing of a visitors pass sticker. Any staff member who notices a visitor without a school issued visitors pass sticker should contact the front office. Everyone's diligence in carrying out the entry and exit procedures is greatly appreciated by the administration. Our new entry and exit procedures for our students are listed below:

Grades 5-8

Students will not be permitted to enter or exit through the side double nearest the playground

Entry:

- Students in Grades 5-8 will be permitted to enter through the Marquee Double Doors ONLY.

Exit:

- Students in Grades 5-8 will be dismissed at 3:01 pm.
- Students will exit through the Marquee Double Doors.
- Middle School Students picking up siblings in PK – 4 may be dismissed at 2:56 pm.