

SOMERDALE PUBLIC SCHOOL DISTRICT

Board of Education  
301 Grace Street  
Somerdale, NJ 08083

**Regular Meeting of the Board of Education**

**June 8, 2017**

**6:30 p.m.**

**MINUTES**

**I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE 6:36 pm**

**BOE Mission Statement**

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Core Curriculum Standards and become responsible citizens in this rapidly changing world.

**II. SUNSHINE LAW/ROLL CALL**

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying The Courier Post and The Philadelphia Inquirer, as well as posting notices in Borough Hall, the Somerdale Post Office and the Somerdale Park School.

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks whether vocal, by e-mail, or social media such as Facebook, Twitter, etc.

James Anderson – Absent	Monique Howard - Absent
Kim Barkoff – Present	Susan Lowden - Present
Alicia Conte – Present	Melissa Moore - Absent
Colm Fidgeon - Absent	John Phillips - Present
	James Walsh – Present

Also Present:  
Dr. Dennis M. Vespe, Superintendent/Principal  
Melissa Engelhardt, Business Administrator/Board Secretary  
Chris Long, Solicitor

**III. PUBLIC COMMENTS on any action items. - None**

**NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience whom wish to comment **on any action items on this Agenda.**

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment  
(*Just before the resolution is voted on*).
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

#### IV. APPROVAL OF MINUTES

On a motion made by Mr. Walsh and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education approve the regular and executive session minutes of the May 4, 2017 BOE Meeting.

ALL IN FAVOR: YES 5 NO 0 ABSTAIN 0 ABSENT 4

#### V. REPORTS

##### A. Superintendent's Report

- Opening ceremony was today for the flower bed donated by the Somerdale Green Committee; 8<sup>th</sup> grade dinner dance at Paris tonight; 8<sup>th</sup> grade pool party tomorrow; Next Friday is graduation 6 pm.
- MAP TESTING REPORT:
  - a.) I have reviewed the MAP summary report and am very pleased to report that out of 31 possible test results, 27 results achieved the required 50% or higher Projected RIT scores in the content areas of Math, Reading, ELA, and Science for an 87.1% achievement rate.
  - b.) The 4 tests that did not achieve the required results were Kindergarten reading (48%), 3rd and 5th grade math (each at 41%), and 6th grade reading at 38%.
  - c.) I met with each grade level / content area teacher who did not achieve the required goal and the following data/rationales were presented to me: A majority of the students made significant growth (7points, 11points, 13points, etc. but were one or two points from their projected RIT). A majority of the students that did not meet their RIT had high absentee rates along with high incomplete rates for not doing their classworks/homework assignments. Finally, a portion of the students grew and achieved a spring score of well above average but did not achieve their projected RIT.
  - d.) Since MAP has been implemented during 12-13 school year 126 out of 146 grade level tests achieved the required score or higher = 86.30% if you remove our first year of 12-13, 112 out of 123 achieved the required score or higher = 91.06% achievement rate.

##### B. Business Administrator's Report

- I have issued a letter to the board summarizing contracts awarded during the last 12 months as mandated by the state. My letter to the board can be found on SharePoint under the June 2017 BOE meeting, correspondence.
- Spoke to the Architect today and told him the Board wants to start the preparation of the documents to submit to the DOE for approval of the bond referendum. He said he would give us the resolution to put on the August BOE agenda. He plans on attending that meeting to answer any questions the board may have. Scott also plans on giving us information to put up on our website and aid us in the preparation of brochures. He commented to me that in his experience pushing too soon will disengage the taxpayers and reduce voter turnout but the decision is up to the board.

Somerdale Board of Education meeting held on June 8, 2017

- Lastly, I want to let everyone know that we do not have a board meeting in July. The next board meeting is on August 10<sup>th</sup> and we have a work session scheduled on August 24<sup>th</sup>. All next year meetings are now posted on the BOE calendar in SharePoint.

Letter from Mr. Leaken, parent of Somerdale student, read by Mr. Jim Walsh

Goal Setting Video Presentation.

## **VI. NEW BUSINESS**

**BUSINESS AFFAIRS**, John Phillips, Chairperson, James Walsh, Alternate Chairperson, Kim Barkoff, Administrative Liaisons: Dr. Dennis Vespe, Melissa Engelhardt

### **A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities**

Report by Finance Committee Chair

On a motion made by Mrs. Conte and seconded by Mrs. Barkoff the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-5:

1. Financial Reports:

To approve the Board Secretary and Treasurer’s Reports for April 2017 (attachment #1).

The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of April 2017. The Treasurer’s Report and Secretary’s report are in agreement for the month of April 2017.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):

- a) Vendor Bill List 1 and corresponding Check Journal totaling: \$79.48
- b) Vendor Bill List 2 and corresponding Check Journal totaling: \$275,768.75
- c) May 15, 2017 Payroll Check Journal totaling: \$205,092.60
- d) May 30, 2017 Payroll Check Journal totaling: \$207,496.86
- e) May Student Activities Bill List totaling: \$12,231.07
- f) Vendor Bill List 3 and corresponding Check Journal totaling: \$281,646.66
- g) Vendor Bill List 4 and corresponding Check Journal totaling: \$19,721.05

3. To approve the Transfers/Adjustments for the month of April 2017 (attachment #3).

Melissa Moore arrived at the meeting at 6:55 pm

4. To approve Title III consortium with Lindenwold Board of Education for the 2017-2018 school year. Whereas the Lindenwold BOE is the Applicant Agency and Somerdale BOE is the participant LEA.
5. Move that the Business Administrator be authorized to close the petty cash account as of June 30, 2017 and reopen the petty cash account in the amount of \$200.00 as of July 1, 2017.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 6-10:

6. Move that the Business Administrator be authorized to approve bid awards, contracts, and continue payment of all bills through August 10, 2017, or until the next Board of Education meeting. The bill lists for those payments and any contracts or bid awards will be submitted and ratified at the next Board of Education meeting.
7. To approve Nutri-Serve Food Management Inc. Contract for the 2017-2018 fiscal year.

*BE IT RESOLVED* by the Somerdale Board of Education, County of Camden, New Jersey that Nutri-Serve Food Services be appointed as the food service management company for the 2017-2018 school year at a cost of \$13,195.00 plus expenses.

*BE IT FURTHER RESOLVED* that the Somerdale Board of Education will advertise the awarding of this contract.

8. Approval for the monthly payment schedule of Borough tax payment to the Somerdale Board of Education.

July 2017	\$389,653.50	January 2018	\$389,653.50
August 2017	\$389,653.50	February 2018	\$389,653.50
September 2017	\$389,653.50	March 2018	\$389,653.50
October 2017	\$389,653.50	April 2018	\$389,653.50
November 2017	\$389,653.50	May 2018	\$389,653.50
December 2017	\$389,653.50	June 2018	\$389,653.50

Total 2017-2018 taxes \$4,675,842.00

9. To approve change in date and location of Wilson workshop, previously approved in May, for Victoria Dougherty to June 28 – 30, 2017 in King of Prussia, PA.
10. To approve funding up to \$300,000 of surplus into Capital Reserve.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 11-15:

11. To approve a contract with Camden County Educational Services Commission for Speech services for Student #8764721345 and Summer Extended Year Program for the month of July and August 2017 in the amount of \$68.00 per hour for 4 weeks for 10 hours per week.
12. To approve a contract with Walsh Legacy LLC for Home Bound Instruction for Student #8764721345 from July 1, 2017 to June 30, 2018 at a rate of \$45.00 per hour.

13. To approve the disposal of the attached list of Technology equipment, which are damaged or obsolete. (Attachment #4)
14. To approve 1year extension of contract with Level Data for RFP # 17-14, Data Integration Managed Services, commencing July 1, 2017 and ending June 30, 2018 with pricing increases not to exceed CPI for April 2017.
15. Approval of cooperative purchasing memberships with Camden County Educational Services Commission (CCESC) for the 2017-2018 school year;

WHEREAS, N.J.S.A 40A:11-11 authorizes contracting units to enter into a Cooperative Purchasing Agreements for its administration;

WHEREAS, the Somerdale Board of Education recognizes the importance of prudent fiscal management;

NOW, THEREFORE, BE IT RESOLVED, by the Somerdale Board of Education the Business Administrator may issue purchase orders to vendors who hold purchasing agreements with CCESC.

ROLL CALL VOTE ITEMS 11, 13-15: YES 6 NO 0 ABSTAIN 0 ABSENT 3

ROLL CALL VOTE ITEM 12: YES 5 NO 0 ABSTAIN 1 (Walsh) ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Barkoff the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 16-20:

16. To approve access control change order in the amount of \$2,100 (Attachment #5).
17. To approve the voiding of check 20444 dated 6-30-2016 from the General account in the amount of \$50.00 made out to Hatice Zeynep Emanet. Check was never cashed.
18. To approve the voiding & re-issuing of check 20882 dated 12-2-2016 from the General account in the amount of \$56.38 made out to Amy Flynn. Check was lost.
19. To approve the voiding of check 2815 dated 6-2-2016 from the Student Activities account in the amount of \$50.00 made out to Hatice Zeynep Emanet. Check was never cashed.
20. To approve Victoria Dougherty and Patrick Glatz to enroll in the Wilson Reading System (WRS) Level I Online Certification Program with Web-Based Practicum at a cost of \$1,950.00 each.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Moore the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 21-25:

21. To approve lease with American Capital Financial Services, Inc.:

Whereas the Somerdale Board of Education wishes to lease 66 tablets including accidental damage insurance coverage;

Whereas the term of the lease shall be 36 months commencing July 2017;

Whereas the Somerdale Board of Education agrees to three annual payments: \$31,386.87;

Whereas all equipment is to be purchased for \$1 upon expiration of the lease;

Therefore now be it resolved that the Somerdale Board of Education authorizes the business administrator to enter into an agreement with American Capital Financial Services, Inc. under the terms and conditions as set forth and outlined above.

- 22. To approve deposit in the amount of \$5,975 to Atco Fence Company for installation of retention pond fencing and to approve payment of the balance in the amount of \$11,000 at the time of job completion.
- 23. To approve the Generator maintenance contract with GenServe in the amount of \$605.00 for the 2017-2018 school year.
- 24. To approve Invo Healthcare Associates Inc. to provide physical therapy services for the 2017-2018 school year:

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that Invo Healthcare Associates, Inc. be appointed as the physical therapy provider for the 2017-2018 school year at a cost of \$81.00 per hour.

*BE IT FURTHER RESOLVED* that the Somerdale Board of Education will advertise the awarding of this contract.

- 25. To approve the rejection of all transportation bids (18-08 & 18-09) pursuant to N.J.S.A. 18A:18A-22(b) whereas the lowest responsible bid substantially exceeds the board of education's appropriation for the goods or services; the board also approves the re-advertising of transportation bids 18-08 & 18-09.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 26:

- 26. To acknowledge achievement of 3 out of 5 2016-2017 Merit Goals for Dennis Vespe, Superintendent and approve payment for meeting those goals upon final approval by the ESC as follows:

2 Qualitative Merit Goals	\$6,750.00
1 Quantitative Merit Goal	<u>\$4,495.50</u>
Total	\$11,245.50

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**B. Facilities – Reviews the needs and uses of district buildings and grounds**

Report by Facilities Committee Chair

Recommend that the Board of Education on the recommendation of the business administrator approve the following items for Use of Facilities as per Somerdale Board of Education Policy 7510:

- 1. None at this time

**INSTRUCTIONAL**, Dr. Monique Howard, Chairperson, Melissa Moore, Alternate Chairperson, James Anderson, Administrative Liaisons: Dr. Dennis Vespe, Robert Ford

**A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.**

Report by Curriculum Committee Chair

On a motion made by Mr. Walsh and seconded by Mrs. Conte the following was approved

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1 - 3:

1. To approve the 2017-2018 Chief School Administrator's Professional Development Plan and the Somerdale Park School Professional Development Plan. (attachment #1 and #2)
2. To approve the revised 2017-2018 Pre-School Calendar with change in schedule on May 18, 2018. (attachment #3)
3. To approve the disposal of 20 Glencoe McGraw Hill Math Connects Course 2 2009 Textbooks and 12 Queue Rise and Shine ASK Prep Mathematics Workbooks
4. The following field trips: **none at this time**

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions**

Report by Personnel Committee Chair

On a motion made by Mr. Walsh and seconded by Mr. Phillips the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1 - 5:

1. To acknowledge and recognize the tenure status of Nikki Marroletti, Elementary Teacher, Jessica Palo, Middle School Teacher, and Kristine Reichelderfer, Physical Education Teacher, effective September 2, 2017.
2. To approve the Superintendent to hire personnel for any vacancies during the months of July and August 2017.
3. The reappointment of tenured professional staff - PT and FT status to be determined, as per the attached list, for the 2017-2018 school year. Salaries as per the negotiated agreement with the SEA. (attachment #1)
4. The reappointment of non-tenured (renewed) professional staff - PT and FT status to be determined, as per the attached list, for the 2017-2018 school year. Salaries as per the negotiated agreement with the SEA. (attachment #2)
5. The reappointment of Secretarial and Clerical Staff for the 2017-2018 school year. Salaries as per the approved 2017-2018 budget. (attachment #3)

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mrs. Barkoff and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item 6 - 10:

6. To approve the attached list of staff to serve in Extra-Curricular Clubs/Sports Advisory positions for the 2017-2018 school year. (attachment #4 & #5)
7. To approve the attached list of staff to serve during the Summer 2017, Preschool Extended Year Program, ESL Program. Rate as per the negotiated agreement with the SEA. (attachment #6)
8. To appoint David Schiavo, Charlotte Hoch, and Courtney Stevenson as supplemental Summer School Maintenance and Custodial Staff for the Summer, 2017 Term at an hourly rate of \$13.95.
9. To approve all certified staff to be used as substitutes for activities such as but not limited to homework club, AM and PM Detention, etc. on an as needed basis for the 2017-2018 school year. Rate as per the negotiated agreement with the SEA.
10. To approve all Somerdale Park Staff as Chaperones/Supervisors for all school functions for the 2017-2018 school year on as needed basis. Rate as per the negotiated agreement with the SEA.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mrs. Barkoff and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item 11 - 15:

11. To appoint Mary Dow, School Nurse, to finalize immunization/medical records for all new 2017-2018 registrations, in August, 2017 maximum 20 hours at an hourly rate of \$40.00 per hour.
12. To approve Nancy Strassle, Nichole Costello and Laura Henkel to receive a stipend of \$10,000.00 each to assume, perform the duties and responsibilities of the Child Study Team Secretary for the 2017-2018 school year. Stipend to be paid as per SEA contract schedule.
13. To approve Helen Akinskas and James Randazzo to be Educational Consultants for the 2017-2018 school year. Salary will be \$40.00 per hour not to exceed \$5,200.00 per consultant.
14. To approve Jenna Van Derzee, Pre-School Teacher for maternity leave during the 2017-2018 school year:  
Whereas FMLA begins September 5<sup>th</sup> and ends December 1<sup>th</sup>;  
Whereas NJFLA begins October 16<sup>th</sup> and ends January 22<sup>nd</sup>;  
Whereas accumulated paid leave is to run concurrently with FMLA/NJFLA;  
Whereas paid leave starts September 5<sup>th</sup> and ends on or about December 1<sup>st</sup>;  
Whereas the board approves additional extended leave not covered by FMLA/NJFLA beginning January 23<sup>rd</sup> and ends January 30<sup>th</sup>;  
Therefore, Be It Resolved the Somerdale BOE approves maternity leave starting September 5, 2017 and ending January 30, 2018.
15. To approve staff to participate in workshops during the Summer 2017, workshops and PD hours will be paid at a rate of \$40.00 per hour and are not to exceed budgetary amount.  
(attachment #7)

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Barkoff the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item 16 - 20:



16. To approve Dr. Dennis Vespe to carry over 5 vacation days from the 2016-2017 school year to the 2017-2018 school year.
17. To approve Mr. Robert Ford to carry over 4.5 vacation days from the 2016-2017 school year to the 2017-2018 school year.
18. To post approve Mrs. Debbie Halpin, Special Education Teacher, to serve as a Homebound Tutor for an 8<sup>th</sup> Grade Student #4850934399 starting May 10, 2017, for 10 hours per week until further notice.
19. To approve the contract for Joseph Mohan, Technical Services Facilitator for the 2017-2018 school year at a salary of \$63,860.00.
20. To approve the contract for Melissa Engelhardt, Business Administrator for the 2017-2018 school year at a salary of \$94,500.00.

ROLL CALL VOTE ITEMS 16-17: YES 5 NO 1 (Moore) ABSTAIN 0 ABSENT 3

ROLL CALL VOTE ITEMS 18-20: YES 6 NO 0 ABSTAIN 0 ABSENT 3

On a motion made by Mr. Walsh and seconded by Mrs. Moore the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item 21:

21. To approve the contract for Robert Ford, Vice-Principal for the 2017-2018 school year at a salary of \$86,445.00.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**POLICY/COMMUNITY AFFAIRS**, Alicia Conte, Chairperson, James Anderson, Alternate Chairperson, Kim Barkoff, Administrative Liaison: Robert Ford

**A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.**

Report by Policy Committee Chair (no meeting until next week)

Motion by \_\_\_\_\_Moore\_\_\_\_\_ Seconded by \_\_\_\_\_Walsh\_\_\_\_\_

The following item will be recommended for approval:

1. None at this time

Recommend that the Board of Education on the recommendation of the Superintendent approve the following items 1 & 2:

1. For First Reading Items a - j:
  - a. 0000.02 Introduction
  - b. 2415.06 Unsafe School Choice Option
  - c. 2460 Special Education
  - d. 2464 Gifted and Talented Students
  - e. 2467 Surrogate Parents and Foster Parents
  - f. 2622 Student Assessment
  - g. 3160 Physical Examination
  - h. 4160 Physical Examination
  - i. R 2460 Special Education
  - j. R 2460.1 Special Education – Location, Identification, and Referral

For First Reading Items k - q:

- k. R 2460.8 Special Education – Free and Appropriate Public Education
- l. R 2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs
- m. R 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
- n. R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students
- o. R 3160 Physical Examination
- p. R 4160 Physical Examination
- q. 5511 Dress and Grooming

2. For Second Reading:

- a. None at this time

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.**

Report by Community Affairs Committee Chair

A recommendation is requested to approve the following:

- 1. None at this time

**BOND REFERENDUM**, Colm Fidgeon, Chairperson, Alicia Conte, Alternate Chair, James Walsh, Administrative Liaison: Dr. Dennis Vespe, Melissa Engelhardt

The Bond Referendum Committee’s function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Referendum Committee Chair

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items:

- 1. None at this time

**VII. DISCUSSION ITEM:**

- 1. Discussion of School Board Members’ Code of Ethics:
  - a) I will support and protect school personnel in proper performance of their duties.
  - b) I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**VIII. REPORTS:**

The following item will be recommended for approval:

- 1. Acknowledge and accept the Harassment, Intimidation, and Bullying Report for:  
\_\_\_\_\_ 2017 - **none at this time**

**IX. OTHER REPORTS:**

a.) Student Attendance

**Enrollment May 2017**

Preschool	27
Kindergarten	60
1st Grade	51
2nd Grade	58
3rd Grade	52
4th Grade	51
5th Grade	45
6th Grade	47
7th Grade	55
8th Grade	56
Out of District	3
Charter Students	2
Home Instruction	2
Homeless -Tuition	1
<b>Total May 2017</b>	<b>510</b>

b.) Security/Fire Drill Reports

**Fire Drill:**

**DATE: 5/16/17** Alarm Sounded: 8:28 am  
 Building Cleared: 8:29 am  
 Returned to Building: 8:32 am  
 Alarm Station Used: Main Hall by the Gym  
 All Staff in attendance participated in drill  
 Number evacuated: Students present –479  
 Staff Present: 91  
 Special conditions simulated: none at this time  
 Problems encountered: None  
 Weather: 64 degrees

**Active Shooter:**

**DATE: 5/23/17** Alarm Sounded: 2:02 pm  
 All Staff in attendance participated in drill (90 staff members)  
 Problems encountered: None

c.) Health Reports – April 2017

**X. PUBLIC COMMENTS (on any item) - None**

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee’s permission, could be cited for violating that employee’s civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.

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3. Wait to be recognized before you make your comment  
(*Just before the resolution is voted on*).
4. Limit your comments to (3) minutes per person.

**XI. EXECUTIVE SESSION (if necessary)**

On a motion made by Mr. Phillips and seconded by Mrs. Conte the board entered into Executive session at 7:16 pm.

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Somerdale Park School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Somerdale Park Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Somerdale Park Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

**WHEREAS**, the length of the Executive Session is undetermined; however, the Somerdale Park Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:45 pm and the Somerdale Park Public School District, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Somerdale Park Public School District, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Somerdale Park Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Somerdale Park Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Somerdale Park Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**XII. RETURN TO PUBLIC SESSION**

On a motion made by Mr. Walsh and seconded by Mrs. Conte the board returned to public session at 8:17 pm.

**XIII. ADJOURNMENT**

On a motion made by Mr. Walsh and seconded by Mrs. Moore the meeting was adjourned at 8:18 pm.

Respectfully Submitted,

Melissa Engelhardt