

POLICY

Somerdale Board of Education

Section: Finances

6641. PUPIL LUNCH CHARGES

Date Created: October, 2009

Date Edited: March, 2016

6641- PUPIL LUNCH CHARGES

In the event a parent(s) or legal guardian(s) of a pupil enrolled in the Somerdale School District does not prepare a lunch for their child or does not provide their child money to purchase lunch for a school day and to avoid a pupil going throughout the school day without proper nourishment, the school district will provide the pupil a lunch with the cost to be reimbursed by the parent(s) or legal guardian(s).

The pupil will be allowed to charge three (3) meals. After the third lunch charge, the pupil will receive a cheese sandwich, choice of two (2) fruits, (2) vegetables, along with a low fat milk choice which will be charged to their account. The food service manager or head cook will be required to approve such charge and will provide parent(s) or legal guardian(s) with written notification (i.e. letter or email), and documentation indicating the date of the charged lunches and the total amount owed. The pupil's parent(s) or legal guardian(s) shall be required to pay to the school's cafeteria manager or head cook, the charge amount in cash or check made payable to the Somerdale School District Food Service Program within ten (10) school days of the notice or online at: www.schoolpaymentportal.com.

If payments are not made within ten (10) days of the date of first notification, the District will send a second written notice (i.e. letter or email) from the Food Service Manager. The second notice will notify the parent(s) or legal guardian(s) that if payment is not made within five school days of the second notice, appropriate disciplinary action (including, but not limited to, PowerSchool access suspension) may be initiated by school administration.

Matters that constitute a pattern of failure to provide lunch along with repeated non-payment will be referred to the social worker.

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